## **SAMPLE AFTER EDITING**

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## Law Letter of Recommendation

## Dear Sir or Madam:

I would like to recommend and support XXX as an excellent candidate for admission to your esteemed LL.M. program. I am a graduate of New York University's LL.M. program. As a partner at Anderson Mori & Tomotsune and an external counsel, I have worked with Mr. Ikeda for 5 years. Anderson Mori & Tomotsune is one of the largest law firms in Japan and is engaged in a full-service corporate transaction practice, which includes M&A, financing, capital markets, restructuring and/or insolvency, and litigation and/or arbitration. Since 2012, I have had opportunities to assist XXX in various corporate legal matters, primarily those concerning contract negotiations, the purchase of equipment, and a project involving a joint venture.

I first met XXX in February 2012 when he was a legal officer of Yotsuba Milk Products Co., Ltd. ("Yotsuba"). Established by dairy farmers, Yotsuba is now one of the largest milk producers in Japan. During the 5 years that I have known and worked with XXX, I have greatly appreciated his ability to act as a cooperative member of in-house legal staffs. I have supported him as both a domestic legal officer and as an international legal officer; within both of these fields, he has proven to be an individual who thinks logically and exhibits a practical and mature attitude.

I was strongly impressed by XXX when he managed Yotsuba's joint venture project in Taiwan. This was the first time that Yotsuba had expanded its business overseas. Mr. Ikeda was in charge of the entire project, and his duties included the registration of incorporation, the drafting of relevant contracts, and overall management of the operations of the company. Initially, he set up a working team which consisted of us and lawyers from Taiwan. The members of this team discussed many legal matters related to understanding the differences between Taiwanese and Japanese laws, as well as how the new Yotsuba company should be managed and which types of contracts it should enter into. Working alongside XXX , I was impressed by his keen legal sensibility: although he hadn't previously handled such international matters, he appropriately and unerringly managed the discussion between us and the Taiwanese lawyers. As a result of his diligent work, the relevant contracts were successfully executed and the new company was established ahead of schedule.

After this, due to the proficiency of his legal skills, XXX transferred to INOAC Corporation ("INOAC"), one of the largest polyurethane foam companies in Japan. I had worked with the legal department of INOAC and I know that the company has approximately one-hundred affiliates and subsidiaries all over the world. At INOAC, Mr. Ikeda is in charge of large and complex matters, among many others. I have been pleased to see him exerting his ability to the fullest as the right hand of the manager of the company's legal department.

XXX has informed me that INOAC has awarded him a scholarship for studying in the LL.M. program. Actually, this news didn't surprise me since I am aware of his excellent legal skills and of his numerous achievements at Yotsuba and INOAC. I am confident that, given his strong legal abilities, he will excel in even the most demanding LL.M. program.

Finally, I can state without hesitation that XXX has the intellectual capacity required to successfully pursue the course of study in the LL.M. program offered by your school, and I am certain that he will gain immeasurably from this experience. In addition, his aspiring and enterprising spirit will inspire your school's academic community and will allow him to grow and develop as an excellent in-house legal professional, based on the education he receives at your reputable and outstanding institution.

Yours very truly,